

2024 Fee Schedule

ADMINISTRATIVE FEE

Each Occurrence \$25.00

ADMINISTRATIVE VIOLATION / CITATION

Abandoned and/or Junk Vehicle \$50 per day after citation issued for non-compliance
 Animal Licensing \$25 per day after citation issued for non-compliance
 City Code Violations Not Otherwise Listed \$50 per day after citation issued for non-compliance
 Expired or Missing License Plates and Tabs \$40 per day after citation issued for non-compliance
 Failure to Apply for License \$50 per day after citation issued for non-compliance
 Failure to Apply for Rental Housing License \$50 per day after citation issued for non-compliance
 Failure to Correct Rental Housing Violation \$100 per day after citation issued for non-compliance
 Fireworks: Use, Possession, and Sale \$250 per offense
 Illegal Dumping \$100 per offense
 Illicit Discharge \$100 per offense
 Land Use Violations \$50 per day after citation issued for non-compliance
 Open Burning-Ordinance Violations \$100 per offense
 Public Safety Repeat Nuisance Call Service \$250 beginning with the third call and each call thereafter
 Rank Growth \$50 per day after citation issued for non-compliance
 Refuse and Debris Accumulation \$50 per day after citation issued for non-compliance
 Sale of Cannabis Products \$100 per offense
 Solicitor, Peddlers, and Door-to-Door Activity w/o License \$100 per offense
 Trespassing \$100 per offense

ANIMALS

Domestic Animal License \$10.00
 Duplicate License \$3.00
 Non-Domestic Animal License \$10.00

BINGO OR RAFFLE

\$100.00

BUILDING PERMITS

See Appendix A

BUILDING REGULATIONS PERMITS (CITY CODE CHAPTER 9)

Driveway or Parking Pad \$50.00
 Fence \$50.00
 Retaining Wall \$50.00
 Sidewalk \$50.00
 Swimming Pool \$50.00
 Waiver Application \$100.00

BUSINESS ASSISTANCE

Escrow with minimum of \$10,000.00

CERTIFIED COPIES

\$1.00/page plus sales tax

CIGARETTES/TOBACCO LICENSE

\$200.00/year

CITY COUNCIL

Requested Special Meeting \$250.00

CITY PROPERTY RENTAL

Banquet Table Rent \$4.00/table
 Banquet Table Deposit \$100.00/table

 Metal Detector Rent \$5.00/day
 Metal Detector Deposit \$100.00

 Metal Folding Chair Rent \$0.75/chair
 Metal Folding Chair Deposit \$20.00/chair

COMMUNITY ROOM RENTAL

Resident Use Only	\$50.00/5 hour block	
Cancellation Fee	\$20.00	
Deposit - Key	\$100.00	
Deposit - Damage	\$100.00	
Excess Trash Fee	\$10.00/bag	
COUNCIL MEETING RECORDING	\$50.00 plus sales tax	
CREDIT CARD PROCESSING FEE	No charge in 2024	
DOCUMENT RECORDING FEE	Ramsey County Rate	
FIRE		
False Alarms		
Per Ordinance	Cost plus administrative fee	
Fire Call		
Charge Back	Cost of Fire Services plus administrative fee	
Fire Inspection		
Annual or Additional	\$50.00/hour	
LIQUOR, 3.2 Percent		
Off-Sale	\$150.00	
On-Sale	\$300.00	
Temporary	\$50.00	
Penalties	See Appendix B	
MECHANICAL PERMITS	See Appendix A	
MERCHANDISE SALES		
History Book	\$25.00	23.07 + 1.93 tax (\$23.28 + \$1.72 sales tax)
Mugs	\$7.00	(\$6.52 + \$.48 sales tax)
T-shirts	\$13.00	
Long-sleeve t-shirt	\$16.00	6.46 + .54 tax
Sweatshirts	\$22.00	
MILEAGE REIMBURSEMENT	Per IRS	
NON-SUFFICIENT FUNDS CHECK	\$30.00	
NUISANCE ABATEMENTS		
Weed/Grass Mowing	Actual Costs + Admin Fee	
Refuse	Actual Costs + Admin Fee	
Junk Vehicles	Actual Costs of Towing & Disposal + Admin Fee	
Nuisance Violation Appeal	\$200.00	
PARKING		
Disabled Parking Zone Sign	\$25.00/year	
PARK DEDICATION		
Residential	\$3,000/per unit	
Commercial/Industrial	10% of fair market value of subdivided land	
PARK RESERVATION RENTALS		
Resident	No Fee	
Non-resident	\$25.00 plus sales tax/4 hour block	
Non-resident Damage Deposit	\$50.00	
PHOTOCOPY	\$.25/page	

PLUMBING	See Appendix A
REFUSE HAULER LICENSES	
Residential	\$250.00
Commercial	\$250.00
RENTAL HOUSING	See Appendix A
RIGHT-OF-WAY	
City Engineer's Review, if applicable	\$150.00
City Attorney Review, if applicable	\$100.00
Excavation Permit	\$100.00 plus bond
Obstruction Permit	\$100.00
SANITARY SEWER AND WATER DEVELOPMENT	
Sewer Availability Charge	Per Metropolitan Council
Water Availability Charge	Per St. Paul Water
SPECIAL ASSESSMENTS, Interest Rate	
Delinquent Utility Bills, Accounts Receivable	8.0% or \$25.00, whichever is greater
Petition and Waiver Agreements	5.0%
SUBDIVISION APPLICATIONS (CITY CODE TITLE 11)	
Lot Consolitation / Division	\$150 plus \$500 escrow*
Lot Line Rearrangement	\$200 plus \$1,000 escrow*
Subdivision	\$500.00 plus \$1,500 escrow *
TREE CONTRACTOR LICENSE	\$50.00/year
VACATIONS (Streets, Alleys, etc.)	\$500.00 plus \$700 escrow *
ZONING APPLICATIONS (CITY CODE TITLE 10)	
Conditional Use Permit	\$200 plus \$500 escrow*
Home Occupation	\$100.00
Planned Unit Development	\$500 plus \$5,000 escrow *
Sign Permit	\$200.00
Variance from Zoning Ordinance	\$150.00
Zoning Amendment	\$500.00 plus \$1,500 escrow *

* Applicants are responsible for submitting the escrow payment in addition to assuming all city accrued costs on the application review.

NOTE: A private party or public institution (hereinafter applicant) making a request of the city must cover the cost of the request including consultants' costs. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city consultant's costs as determined by the city administrator. If the city consultant's costs exceed the escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs, publishing costs, and recording costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultant's costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.

2024 Rum River Consultants Permit and Inspection Fees Recommendation Appendix A

The administration and issuance of permits and the collection of fees shall be as authorized in Minnesota Statutes, Chapter 326B, Minnesota Administrative Rules 1300.0120 and 1300.0160, and as provided by this fee schedule. Fees are to be commensurate with the service provided. Permit fees not specifically identified within this fee schedule are based on the valuation determined by Subdivision 2.

Subd. 1. Permit and Inspection Fees for Residential Building, Commercial Building, Fire Suppression, Fire Alarm, Commercial Mechanical, and Commercial Plumbing. The minimum fee for processing these permits is \$100.00.

Total Valuation	Permit Fee
\$1.00 to \$2,000.00	\$100.00 Minimum
\$2,001.00 to \$25,000.00	\$100.00 for the first \$2,000.00 plus \$16.55 for each additional \$1,000.00 or fraction thereof, to and including \$25,000
\$25,001.00 to \$50,000.00	\$464.15 for the first \$25,000.00 plus \$12.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$764.15 for the first \$50,000.00 plus \$8.45 for each additional \$1,000.00 or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$1,186.65 for the first \$100,000.00 plus \$6.75 for each additional \$1,000.00 or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3,886.65 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000; and
\$1,000,001.00 and up	\$6,636.65 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof

(A) Plumbing system plans and specifications that are submitted for review shall be paid prior to permit issuance. The following fees are for plan reviews and audits of plumbing installations for public, commercial, and industrial buildings:

1. Systems with both water distribution and drain, waste, and vent systems and having:
 - a. 25 or fewer drainage fixture units, \$150
 - b. 26 to 50 drainage fixture units, \$250
 - c. 51 to 150 drainage fixture units, \$350
 - d. 151 to 249 drainage fixture units, \$500
 - e. 250 or more drainage fixture units, \$3 per drainage fixture unit to a maximum of \$4,000; and
 - f. Interceptors, separators, or catch basins, \$70 per interceptor, separator, or catch basin design
2. Building sewer service only, \$150
3. Building water service only, \$150
4. Building water distribution system only, no drainage system, \$5 per supply fixture unit or \$150, whichever is greater
5. Storm drainage system, a minimum fee of \$150 or:
 - a. \$50 per drain opening, up to a maximum of \$500; and
 - b. \$70 per interceptor, separator, or catch basin design
6. Revision to previously reviewed or incomplete plans:

- a. Review of plans for which the city has issued two or more requests for additional information, per review, \$100 or ten percent of the original fee, whichever is greater
- b. Proposer-requested revision with no increase in project scope, \$50 or ten percent of original fee, whichever is greater
- c. Proposer-requested revision with an increase in project scope, \$50 plus the difference between the original project fee and the revised project fee---

Subd. 2. Project Valuation Determination. The Designated Building Official has the authority and responsibility to determine project valuation for the purposes of establishing applicable plan review and permit fees. Valuation data may be referenced from the State of Minnesota and/or the International Code Council.

Subd. 3. Plan Review Fees. Where a plan review fee is performed and charged, the minimum plan review fee for all permits is \$50.00. Plan review fees for building, fire suppression, and fire alarm permits shall be sixty-five percent (65%) of the building permit fees as set forth in Subdivision 1 of this Section. Plan review fees for similar plans are set forth in Minnesota Rules 1300.0160.

Plan review fees for all commercial mechanical permits shall be ten percent (10%) of the permit fee when a project job valuation is determined to exceed \$30,000.00.

In the event a permit applicant submits an application that requires plan review and decides not to proceed with the building project after the plan review has been completed, the plan review fee will be billed by the jurisdiction to the permit applicant.

Subd. 4. State Surcharge on Building, Mechanical, and Plumbing Permits. In addition to the permit fees established in this fee schedule, a surcharge fee shall be collected on all permits issued for work governed by the Minnesota State Building Code in accordance with Minnesota Statutes, Section 326B.148.

Subd. 5. Refunds. The jurisdiction may refund up to 80% of the permit fees in which no work has been done and no inspections have been made. Requests for refunds must be made by the permit applicant in writing within 180 days of issuance. Within 10 days of receipt, the Building Official must review the refund request and determine the amount to be refunded or deny the refund request for cause.

No refunds will be approved or granted for the following: plan review fees, state surcharge fees, re-inspection fees, or any other services that have previously been rendered.

Subd. 6. Work Without a Permit. Work commenced without a permit may result in additional fees as specified in MN Rules 1300.010, Subpart 8.

Subd. 7. Validity, Expiration and Suspension or Revocation of Permits. The validity, expiration, and suspension or revocation of permits shall be as provided by MN Rules 1300.0120, Subparts 10, 11, and 12.

Subd. 8. Residential Mechanical Permit Fees for Structures Regulated under the Minnesota Residential Code.

New construction mechanical (includes HVAC system, mechanical ventilation system, and gas lines)	\$150.00 per unit
Addition, alteration, remodel, or replacement mechanical	\$125.00
Basement finish mechanical	\$125.00, if not a rental property and the owner is performing the work, the mechanical permit fee is included with their building permit fee
Fireplace	\$125.00
Garage heater	\$125.00
Gas lines	\$125.00
Miscellaneous mechanical appliance	\$125.00

All other minor mechanical work	\$125.00
Furnace and air conditioner units installed and inspected simultaneously	\$185.00

Subd. 9. Residential Plumbing Permit Fees for Structures Regulated Under the Minnesota Residential Code.

New construction plumbing	\$150.00 per unit
Addition, alteration, remodel, or replacement	\$125.00
Basement finish plumbing	\$125.00, if not a rental property and the owner is performing the work, the plumbing permit fee is included with their building permit fee
Water heater	\$125.00
Water conditioning system	\$125.00
Miscellaneous plumbing fixtures	\$125.00
Municipal sewer connection	\$125.00
Municipal water connection	\$125.00
Water heater and water conditioning system units installed and inspected simultaneously	\$185.00

Subd. 10. Other Permits and Fees.

Accessory structures	Refer to Subd. 1 table. A 65% plan review may apply
Structure additions, alterations	Refer to Subd. 1 table. A 65% plan review may apply
Structure remodel	Refer to Subd. 1 table. A 65% plan review may apply
Basement finishes	Refer to Subd. 1 table. A 65% plan review may apply, maximum permit fee = \$500.00 which includes plan review
Deck	Refer to Subd. 1 table. A 65% plan review may apply
Fence over 7 feet high (Zoning approval required)	Refer to Subd. 1 table. A 65% plan review may apply
Residential structure moving (additional fees incurred exceeding 60 miles from the jurisdiction)	\$250.00
Residential roofing	\$125.00
Residential siding	\$125.00
Residential window replacement (same size)	\$125.00
Commercial demolition	Refer to Subd. 1 table. 65% plan review may apply
Residential demolition	\$200.00
Manufactured home set-up (foundation and connections only)	\$175.00
Solar/Photovoltaic Systems Residential (up to 3.5kW)	\$175.00
Solar/Photovoltaic Systems Residential (over 3.5kW)	Refer to Subd. 1 table. 65% plan review may apply
Solar/Photovoltaic Systems Commercial	Refer to Subd. 1 table. 65% plan review may apply
Residential irrigation system, including backflow prevention	\$125.00
Association, commercial, industrial, multi-family irrigation system	Refer to Subd. 1 table. 65% plan review may apply
Miscellaneous commercial or residential building permits for which no fee is specifically indicated	Refer to Subd. 1 table, 65% plan review may apply
Temporary Heating Equipment	\$150.00
Inspections which no fee is specifically indicated	\$125.00 per hour
Additional plan review required by changes, additions, or revisions to previously approved plans	\$95.00 per hour
Re-inspection fees	\$95.00 per hour/inspection – whichever is greater (minimum charge of 1 hour)

Inspections outside of normal business hours	\$150.00 per hour (minimum charge of 2 hours)
Change of Use/Occupancy	Refer to Subd. 1 table. 65% plan review may apply (minimum fee of \$300.00)
Operating Permit	\$200.00 Annually
Maintenance/Pumping Permit	\$10.00 Triennial

Subd. 11. Rental Licensing.

Rental Housing Licensing (Annual Fee/Biennial Inspection)	Fee	Fee Notes
Single Family, Duplex, Triplex, Townhome, Condo	\$185	per unit
Multi-Family (4+ units)	\$175	per building
Multi-Family (4+ units)	\$25	per unit
Reinspection Fee (after initial inspection and follow-up inspection)	\$100	per inspection
1-15 Days late Fee for All Licenses	50%	of license fee
16+ Days late Fee for All Licenses	100%	of license fee
Point of Conversion Fee	\$750	

