



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

LAND USE APPLICATION

Date: _____

<u>Fee</u>	<u>Escrow</u>	<u>Type of Request</u>	<u>Summary of Request</u>
\$100	\$0	_____ Home Occupation	_____
\$150	\$0	_____ Variance	_____
\$150	\$500	_____ Lot Consolidation/Division	_____
\$200	\$0	_____ Sign Permit	_____
\$200	\$500	_____ Conditional Use	_____
\$200	\$1,000	_____ Lot Line Rearrangement	_____
\$500	\$1,500	_____ Zoning Amendment*	_____
\$500	\$1,500	_____ Subdivision*	_____
\$500	\$5,000	_____ PUD*	_____
Document Recording Fee: Recording cost plus Administrative fee			

Applicant Information

Name: _____
Address: _____
C, S, Z: _____
Phone: _____
Email: _____
Signature: _____

Owner Information (if different)

Name: _____
Address: _____
C, S, Z: _____
Phone: _____
Email: _____
Signature: _____

**By signing above, the applicant agrees to pay the application fee and deposit an escrow fee to cover the city's consultants' costs associated with reviewing the associated request. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city's consultants' costs as determined by the city administrator. If the city's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.*

Review Timeline: All applications, other than concept plans, must be complete before being formally reviewed. Minnesota Statute provides 15 days to determine the application's completeness. Completeness depends on whether or not the checklist items are fulfilled.

Checklist: Please review the checklist for the type of application you are applying for.

For Office Use Only	PIN#: _____
Date of Complete Application: _____	Amount Paid: _____ Receipt #: _____
Escrow Fee Paid: _____	Receipt # _____ Date Escrow Returned: _____
PC Recommendation: (approve/deny) Meeting Date: _____	
Public Hearing Date: _____ CC Action: (approved/denied) Meeting Date: _____	
Conditions? _____	