



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

RESIDENTIAL FENCE PERMIT

Property Owner: _____

Address: _____
Street City State Zip code

Home/Cell Phone: _____ **Email:** _____

Contractor Name: _____

Address: _____
Street City State Zip code

Business/Cell Phone: _____ **Email** _____

Submittals:

Permit Application Form

Permit Application Fee: \$50.00

Site Plan: Include fence height and materials, location on lot, and survey if required.

Residential fences may not exceed six feet in height.

I, the Applicant for this permit, understand that I am responsible for locating the property lines at the above listed property prior to installing any fencing. I plan to locate the property lines by doing the following:

- ☐ Locating my property corner markers.
- ☐ Hiring a licensed surveyor to locate my property corner markers.

I understand and hereby agree that the work for which the permit is issued shall be performed according to the following: 1) The conditions of the permit; 2) The approved plans and specifications; 3) City approvals, ordinances and codes; 4) The State Building Code. I understand that I am responsible for requesting inspections and ensuring that all codes are complied with.

Applicant Signature

Print Applicant Name

Date

Date of Permit: _____ Permit No. _____ Receipt No. _____

Approvals Needed:

☐ Fence Waiver Necessary? _____ If so, date of City Council approval _____

Inspection Types:

<input type="checkbox"/> Prop. Marker	Date: _____	Time: _____	Comments: _____	Initials: _____
<input type="checkbox"/> Footing	Date: _____	Time: _____	Comments: _____	Initials: _____
<input type="checkbox"/> Final	Date: _____	Time: _____	Comments: _____	Initials: _____



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How to Find your Property Markers

An existing fence or structure cannot be used to verify property lines.

Property markers, or boundary monuments, are metal pins placed at every corner of the property, including any angle or change of direction of the boundary line. Each pin is shown on the survey of each property. Property markers are required to verify property lines when obtaining permits for certain projects such as fences, driveways, parking pads, sheds, and additions when construction is close to required setbacks or the line itself. Knowing where the property markers are also avoids legal and neighborhood disputes. Property lines, or boundary lines, are the defined points where one person's land ends and the neighboring land begins.

Step 1: Call Gopher State One at 811 or 651-454-0002 to have utilities locate their infrastructure so you can dig for the markers safely. They will need a 48-hour notice. This is a free service.

Step 2: Obtain your lot size on the Ramsey County website at www.ramseycounty.us/residents/property. Go to "Property Tax & Value Lookup" and click on "Look up basic property values & taxes". Type in your address and you will see the dimensions of your lot.

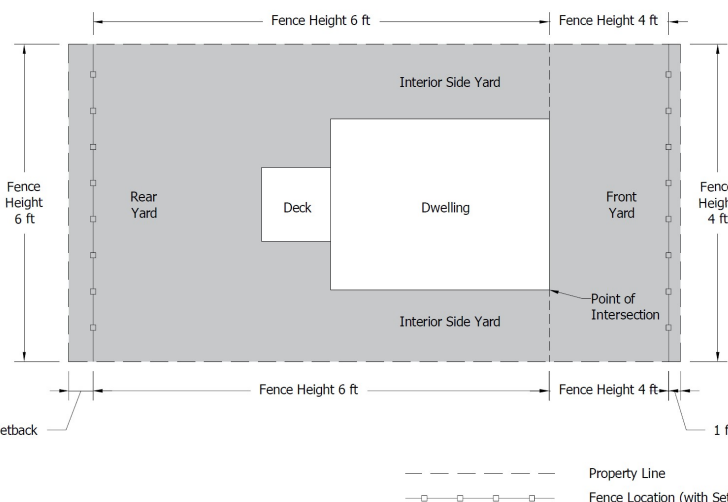
Step 3: Working from your lot dimensions, locate the metal pins in the corners of your property with a metal detector. City Hall has a metal locator that you can borrow. Markers are typically 6-10 inches below the surface and may have a colored cap with numbers on the top. Property markers are generally 10-15 feet behind the curb and near the edge of the alley.

Step 4: Put a marker of some type on the uncovered pin. This needs to remain visible until an inspection is done. Do not remove your property pins.

If you are unable to find your markers, and/or need to have any property markers installed, contact a licensed Professional Land Surveyor.

Depictions of allowed heights and setbacks for fences on interior and corner lots. See Lauderdale City Code Title 9, Chapter 7 for the complete document.

Interior Lot



Corner Lot

